

FORTHCOMING DECISIONS LIST

(Key Decisions and other Executive Decisions for the period
June, July and August)

Published 1 June 2017

This list (Key Decisions and other Executive Decisions) contains details of all of the Key Decisions and other Decisions/Matters taken in private that are planned over the next four months.



It will be updated on a monthly rolling basis, and provides at least 28 clear days' notice of the consideration of any key decisions, and of the taking of any items in private. It is published in accordance with the Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

A key decision means an executive decision which, pending any further guidance from the Secretary of State, is likely to:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, **significant** having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be **significant** in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

A decision taker may only make a key decision in accordance with the requirements of the Executive Procedures set out in the Constitution.

Consideration of Decisions

The majority of items will be considered at a meeting to which any member of the public may attend and observe, but may not speak. Any items marked with an asterisk * and categorised as an “Exempt Report” may be taken in private, if the related documentation contains “Exempt” or “Confidential” Information as defined in Schedule 12A of the Local Government Act 1972.

The categories of exempt information are:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Cabinet Members will consider information on key decisions through reports, associated appendices and schedules etc. Other documentation relevant to the decision being made may also be submitted for consideration. Subject to the “exemption and confidentiality” qualifications above, copies or extracts from any report or related documentation relating to a key decision will be available from the relevant Contact Officer listed in the this Plan.

BABERGH DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Jennie Jenkins	Leader of the Council – Assets and Investments	01206 262799	Jennifer.jenkins@baberghmidsuffolk.gov.uk
Cllr Jan Osborne	Deputy Leader of the Council - Housing	01787 466096	Jan.osborne@baberghmidsuffolk.gov.uk
Cllr Tina Campbell	Environment	01473 822290	Christina.campbell@baberghmidsuffolk.gov.uk
Cllr Margaret Maybury	Communities	01787 464358	Margaret.maybury@baberghmidsuffolk.gov.uk
Cllr Lee Parker	Planning	01787 376073	Lee.parker@baberghmidsuffolk.gov.uk
Cllr Peter Patrick	Customers/Finance	01787 210346	Peter.patrick@baberghmidsuffolk.gov.uk
Cllr John Ward	Economy	01787 210551	John.ward@baberghmidsuffolk.gov.uk

MID SUFFOLK DISTRICT COUNCIL PORTFOLIO HOLDER – CONTACT DETAILS

Name	Portfolio	Telephone No	E-mail Address
Cllr Nick Gowrley	Leader of the Council – Assets and Investments	01449 774297	Nick.gowrley@baberghmidsuffolk.gov.uk
Cllr John Whitehead	Deputy Leader of the Council - Finance	01473 833279	John.whitehead@baberghmidsuffolk.gov.uk
Cllr Gerard Brewster	Economy	01449 073856	Gerard.brewster@baberghmidsuffolk.gov.uk
Cllr David Burn	Environment	01379 788712	David.burn@baberghmidsuffolk.gov.uk
Cllr Julie Flatman	Communities	01986 798661	Julie.flatman@baberghmidsuffolk.gov.uk
Cllr Glen Horn	Customers	07889 300907	Glen.horn@baberghmidsuffolk.gov.uk
Cllr David Whybrow	Planning	07799 068926	David.whybrow@baberghmidsuffolk.gov.uk
Cllr Jill Wilshaw	Housing	01449 781194	Jill.wilshaw@baberghmidsuffolk.gov.uk

Forthcoming Decisions list (KEY, EXEMPT AND OTHER EXECUTIVE DECISIONS)

June to August 2017

Status	Subject	Summary	Decision Maker & Decision Date	Contacts:		Reason for Inclusion
				Portfolio Holder(s)	Officer(s)	
<i>To be re-scheduled</i>	BMSDC Enterprise Zone Sites—Delivery Update and Discretionary Business Rate Relief Policies	To approve proposed Discretionary Business Rate Relief Policies	Strategy/ Executive May 2017		Delia Cook 01449 724786 Delia.cook@baberghmidsuffolk.gov.uk	Key Decision
Amended	Draft Discretionary Business Rate Relief Policy	To approve draft discretionary business rates	Cabinet July 2017	Peter Patrick/ John Whitehead	Katherine Steel 01449 724806 katherine.steel@baberghmidsuffolk.gov.uk	Key Decision
Amended	HRA Business Plan	For comment and agreement	Cabinet July 2017	Jan Osborne/ Jill Wilshaw	Kevin Jones 01449 724704 Kevin.jones@baberghmidsuffolk.gov.uk	Key Decision
New	Pre-Application Planning Service including charging	To alter pre-application planning service including charging	Cabinet June 2017	Lee Parker/ David Whybrow	Gemma Walker Tom Barker 01449 724521 Gemma.walker@baberghmidsuffolk.gov.uk	Key Decision
New	Half Yearly Performance Reporting	To note	Cabinet June 2017	Peter Patrick/ Glen Horn	Karen Coll 01449 724566 Karen.coll@baberghmidsuffolk.gov.uk	
Amended	Community Housing Fund	To agree	Cabinet July 2017	Jan Osborne/ Jill Wilshaw	Bill Newman Julie Abbey-Taylor 01449 724782 Bill.newman@baberghmidsuffolk.gov.uk	Key Decision

Amended	Local Plan	To agree	Council July 2017	Lee Parker/David Whybrow	Bill Newman Julie Abbey-Taylor 01449 724782 Bill.newman@babberghmidsuffolk.gov.uk	
To be re-scheduled	Public Realm Transformation Options Appraisal	To decide on the preferred option for the future delivery of public realm services	Cabinet June 2017	Peter Patrick/ Glen Horn	Jonathan Free Peter Garrett Belinda Bryan 01449 724859 Jonathan.free@babberghmidsuffolk.gov.uk	Key Decision
New	Home Ownership Review	For agreement	Cabinet July 2017	Jan Osborne/ Jill Wilshaw	Gavin Fisk 01449 724969 Gavin.fisk@babberghmidsuffolk.gov.uk	Key Decision
New	Disposal of Small Parcels of Land – Draft Policy	For agreement	Cabinet July 2017	Jennie Jenkins/Nick Gowrley	Jill Pearmain 01449 724573 Jill.pearmain@babberghmidsuffolk.gov.uk	
New	General Fund and Outturn	For agreement	Cabinet July 2017	Peter Patrick/John Whitehead	Katherine Steel 01449 724806 katherine.steel@babberghmidsuffolk.gov.uk	Key Decision
New	Business Case Investment Proposal	EXEMPT	BDC Cabinet July 2017	John Ward	Ian Winslett Lou Rawsthorne 01449 724772 Louise.rawsthorne@babberghmidsuffolk.gov.uk	Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as contains information relating to the financial or business affairs of any particular person (including the Council) with regards to detailed financial information to enable negotiated acquisitions.
New	Business Case Acquisition	EXEMPT	MSDC Cabinet August 2017	Gerard Brewster	Ian Winslett Lou Rawsthorne 01449 724772 Louise.rawsthorne@babberghmidsuffolk.gov.uk	Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972, as contains information relating to the financial or business affairs of any particular person (including the Council) with regards to detailed financial information to enable negotiated acquisitions.
New	Leisure Strategy Update	For comment and agreement	Cabinet September 2017	Margaret Maybury/ David Burn	Chris Fry 01449 724805 Chris.fry@babberghmidsuffolk.gov.uk	Key Decision

New	Framework for Growth – Housing, Economic and Infrastructure Strategies	To agree and recommend to Full Council for Adoption	Cabinet October 2017	John Ward/Gerard Brewster	Ian Winslett Lou Rawsthorne 01449 724772 Louise.rawsthorne@baberghmidsuffolk.gov.uk	
New	Future Options HQ Sites	For comment and agreement	BDC Cabinet October 2017 MSDC Cabinet December 2017	John Ward/Gerard Brewster	Ian Winslett Lou Rawsthorne 01449 724772 Louise.rawsthorne@baberghmidsuffolk.gov.uk	Key Decision
New	Neighbourhood Plan Update	For comment and agreement	Cabinet TBA	Margaret Maybury/David Burn	Paul Bryant/Paul Munson 01449 724771 Paul.bryant@baberghmidsuffolk.gov.uk	
New	Introduction of Fixed Term Tenancies	For comment and agreement	Cabinet TBA	Jan Osborne/Jill Wilshaw	Sue Lister 01449 724758 Sue.lister@baberghmidsuffolk.gov.uk	
New	Joint Development Strategy		Cabinet TBA	John Ward/Gerard Brewster	Ian Winslett Lou Rawsthorne 01449 724772 Louise.rawsthorne@baberghmidsuffolk.gov.uk	Key Decision
New	New Anglia – LEP – New Economic Strategy	For Comment and Agreement	Cabinet – October 2017	John Ward/Gerard Brewster	Ian Winslett Lou Rawsthorne 01449 724772 Louise.rawsthorne@baberghmidsuffolk.gov.uk	Key Decision

If you have any queries regarding this Forward Plan, require further information about Council or Committee meetings, please contact the Governance Team on 01449 724673/01473 826610 or Email: Committees@baberghmidsuffolk.gov.uk.

If you wish to make any representations as to why you feel an item that is marked as an “exempt” or confidential item should instead be open to the public, please contact the Monitoring Officer on 01473 825891 or Email: emily.yule@baberghmidsuffolk.gov.uk. Any such representations must be received at least 10 working days before the expected date of the decision.

Arthur Charvonia

Chief Executive

Babergh and Mid Suffolk District Councils

If you require this document in large print, audio or Braille or in a different language, please contact the Governance Team on 01449 724673/ 01473 826610 or email Committees@baberghmidsuffolk.gov.uk